

How to Use *ABC-CLIO*

1. Library Home Page > Databases and eBooks > *ABC-CLIO*
2. **Login** link in top right corner: **userid: 67201user** **password: 67201user**
3. **To search:**
 - a. **By topic**
 - i. Click the black + **eBook Search** button attached to the left side of the screen
 - ii. Type a few key words in the “Full Text” box > SEARCH (green)
 - iii. Skim the excerpts in the Results List to identify the best section > click the title for that section
 - b. **In a specific book**
 - i. In the alphabet menu across the top, click the first letter of the book’s title, e.g., “M” for *Mysteries in History*
 - ii. Click the title of the book
 - iii. Scroll down to the Table of Contents > select the chapter
4. **To print:**
 - a. Scan the section to find relevant content.
 - b. Click the FORWARD arrow and count the number of pages you want to print.
 - c. Use the page gallery at the bottom to return to the page that will begin your printing range.
 - d. Click the “Print Multiple Pages” button located in the gray band at the top of the article window.
 - e. In the pop-up window, enter the number of consecutive pages you wish to print.
 - f. Click the Print command button.
5. **To cite:**
 - a. Click the “Document Details” button located in the gray band at the top of the article window
 - b. Click “Cite this eBook”
 - c. Copy-and-paste the MLA citation into a Google “Works Cited” doc.
6. Logout