

## How to Use *MackinVIA*

1. If you are a **first-time user**, you will need to register for a personal account to “check out” these eBooks
  - a. Log in to the school account: School: Dinwiddie High School  
User ID: generals  
Password: dhs23841
  - b. Click LOG IN the black bar across the top
  - c. Click REGISTER at the bottom of the screen  
User ID: [use your school Gmail username]  
Password: [use your school Gmail password]  
Email: [use your school Gmail]
  - d. SAVE
2. If you have **already registered** for a personal account, use your personal User ID and Password on the opening login screen after you enter Dinwiddie High School