How to Use *eLibrary*

1. Library Home Page > Databases and eBooks > *eLibrary*
2. Login with the username and password or login using your school Google account.
   Username: generals   password: Generals1!
3. Search using key terms for your topic
4. A major lead article that gives a broad overview of the topic may appear at the top of the results list > click MORE to expand the entire article
5. In the Pro/Con section or in the results list, click an article title to open and skim it.
6. **To print:** Use the green toolbox menu on the right
   a. PRINT to print the article
   b. CITE to display the citation > Copy > Paste it into a Google doc.
7. **To save to Google drive:** Save to Cloud > Google Drive > login to your school Gmail > Go back to *eLibrary* and select CITE. Copy > Paste at the end of the article doc